



Shubenacadie District Elementary School Communication Plan

54 Mill Village Rd.

Phone: 758-4600

Fax: 758-4608

School website – www.sde.ccrce.ca

Administration

Clinton Harvey

Principal

harveyc@ccrce.ca

Sejal Darbourne

Admin. Assistant

darbournes@ccrce.ca

September

- Program information will be sent home by your child's classroom teacher
- Meet the Teacher (Virtual or Phone)
 - Date/Time TBA
 -

There are 3 major reporting times during the school year of which parents/guardians need to be aware:

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November

- 1st term report cards sent home week of 23 Nov
- Parent Teacher Meetings (Virtual/Phone)
 - Nov 26 - 6:00-8:00 pm
 - Nov 27 - 9:00-11:00 am

No school for students Nov 27

April

- 2nd term report cards sent home week of April 6
- Parent Teacher Meetings (Virtual/Phone)
 - April 8 - 6:00-8:00 pm
 - April 9 - 9:00-11:00 am

No school for students April 9

June

- Final report cards issued 30 June 2021

Communication Protocol

If you have questions regarding student progress and /or behavior we have established guidelines for having your questions addressed at the school level. The following is a list of recommended steps for you to follow to ensure your child's needs are met:

1. Talk to your child.
2. Contact your child's teacher.
3. Contact the school principal.

4. If the concern cannot be adequately addressed at steps 1 to 3, the school may arrange a meeting with the parent, teacher(s) and principal.
- Further information regarding parental concerns and the communication process can be found in the **Student/Parent Handbook** online – www.sde.ccrce.ca

Communication Tools

Effective communication between our school and the home is an essential part of your child's education.

Shubenacadie District Elementary School will communicate with the home in a variety of ways throughout the school year. These include, but are not limited to, the following:

- **Monthly Newsletters on SDE website**
- **Monthly Calendar on SDE website**
- **Special events & activities memos**
- **Classroom teacher notices**
- **3 formal report cards**
- **Agendas and communication/message bags**
- www.sde.ccrce.ca
- **Parent Portal in PowerSchool**
- **Phone calls and emails**
- **SwiftK12 Messages (text and email)**

2020 - 2021 YEAR AT A GLANCE

Sep 07: Labor Day
Sep 08: First Day of School for Students
Sep 28: In-service - **No School**
Oct 12: Thanksgiving Day
Nov 11: Remembrance Day – **No School**
Nov 13: In-service - **No School**
Nov 26: Parent/Teacher 6:00 – 8:00pm
Nov 27: Parent/Teacher 9.00 – 11.00am
Nov 27: **No School for Students**
Dec 23: Holiday Break starts
Jan 04: Classes Resume
Feb 15: Edward Francis Arab /Heritage Day - **No School**
Feb 16: In-service – **No School**
Mar 15: Spring Break
Mar 22: Classes Resume
Mar 26: In-service – **No School**
Apr 2: Good Friday
Apr 5: Easter Monday
Apr 8: Parent/Teacher 6:00 – 8:00pm
Apr 9: Parent/Teacher 9.00 – 11.00am
Apr 9: **No School for Students**
May 24: Victoria Day
Jun 29: Marking/Admin - **No School**
Jun 30: Last Day of School/Report Card Day

* Specific events will be shared in our monthly Newsletters.

* Dates are subject to change to reflect the public health information regarding the COVID – 19 circumstances.

TEACHING STAFF 2020 - 2021

Tracy Scott-Strathdee	Primary
Darren Webb	Primary/P1
Leisha MacFarlane	Grade 1
Stephanie MacKay	Grade 2
Shaunda Seidl	Grade 2
Heather Fougere	Grade 3
Hillary Hogan	Grade 3/4
Karli Aucoin	Grade 4/5
Wendy Jollimore	Grade 5
Ginger Carson	Resource
Suzanne Hicks McCully	Phys. Ed. (70%)
Heather Kelly	Music (40%)
Julie Holland	French (40%)
Sonya D'Angelo Vibert	Guidance (50%)
Tara Aitken	ELS/AG/RR
Jon Sebesta	School Psychologist
Tracy Whittaker Taggart	Behavior Specialist
Allison Potter	Literacy Mentor
Sara Thomson	Math Mentor
Robyn Greene	Intensive Math
Jenny Slauenwhite	SLP
Darlene Jean	Behavior Support
First Nation Support	Tammy Maloney
First Nation SLP	Angela Clow
First Nation OT	Rachel Sutherland
Clinton Harvey	Principal

SUPPORT STAFF 2020-2021

Administrative Assistant:
Sejal Darbourne

Educational Assistants:

Joan Nickelo, Debbie Anthony, Stacey McCulloch (until Dec. 22) , Dawn White, Christine 'Grinny' Moxsom

Noon Hour Supervisors:

Brittany Parker, Linda Rose, Tracey McFadden

Kitchen:

Meredith Hilt

Custodians:

Keith Greeno and Anna Landry

School Hours

School doors open at 7:40am when buses arrive. Sejal Darbourne is in the main office from 8:00am-1:30pm. Our end of day dismissal is 2:00pm. Please respect these hours when dropping off and picking up your child.

We look forward to a great school year working with you and your child!